



HEADQUARTERS  
NATO RAPID DEPLOYABLE CORPS—TURKEY  
34398 AYAZAGA/ISTANBUL  
TURKEY



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### STAFF ORDER

TO SEE DISTRINBUTION

SUBJECT COVID-19 Response Action Team (CRAT) – NRDC-T – **(FRAGO 10)**: COVID-19 NRDC-T GUIDNACE, INFORMATION, PREVENTION, AND REPORTING

REFERENCES Guidance and Direction from COS during CCM 21 MAY 2020  
Guidance on Curfew and on-post activities from Interior Minister and TLF – 12 May 2020  
COM Guidance on increase security measures for HQ NRDC-T – 3 APR 2020  
COM Guidance on Allied personal reduced attendance – 17 MAR 2020  
COS SHAPE Order No. 072 – Revision 5: Coronavirus—SHAPE Guidance to ACO on information, prevention, and reporting, SH/SEM/CCOMC/GOG/CS/20-005551/REV4 (INV), dated 13 MAR 2020  
COS SHAPE Order No 072 – Revision 4: Coronavirus—SHAPE Guidance to ACO on information, prevention, and reporting, SH/SEM/CCOMC/GOG/CS/20-005551/REV4 (INV), dated 13 MAR 2020

### SITUATION

1. Turkey is beginning to reduce restriction measures based on the effectiveness of the response measures. Even with those improvements, Turkey will sustain a curfew through the weekend of 23-26 MAY.
2. NRDC-T personnel should continue to monitor the developing situation. Maintain current control and safety measures for mitigation of COVID-19. Adhere to the current governmental restrictions and where required adhere to the individual country restrictions.

### INTENT (No Change)

1. To protect the families and personnel of NRDC-T.
2. To improve, develop, and implement preventive measures, information flow and reporting procedures on COVID-19.

3. To develop appropriate response options on all levels, including worst case scenarios.
4. Maintain Business Continuity.
5. Reduce contact of possible infected personnel.

## EXECUTION

1. NRDC-T will continue to maintain COVID-19 precautions. And follow guidance issued by the Ministry of Interior. During this timeframe the HQs will increase the virtual meetings and train through the use of go-to-meeting.com as per SOI 07518.
2. As Turkey continues to have success in reducing confirmed cases and hospital requirements the HQs will begin the process of increasing the manning These changes will begin on 27 MAY with Turkish ACOSs reporting for duty and returning to normal business hours.
3. On 1 JUN the allied ACOSs should be prepared to report for duty and return to normal business hours. Additionally, begin 1 JUN, all NRDC-T branches will begin implementing a 50% manning minimum. Anticipate between ½ and 2/3 manning of available staff personnel. (50% to 65%)
4. These figures do not include personnel that are of high risk nor have immediate family members that are part of the health care industry. This only impacts the current population of NRDC-T.
5. Any nation that still has in place restrictions will coordinate with the COS office through G1 for implementation measures. All other nations will begin supporting NRDC-T manning as required.
6. DCOS and ACOS Focus efforts in the following areas:
  - a. Reintegration of the HQs battle rhythm and staff processes
  - b. Updates and planning IAW the transformation plan and exercise requirements
  - c. Coordination with CREVAL Director on evaluation status and contribution to the process
  - d. Refinement of SOPs/SOI and battle rhythm processes
  - e. Development of academic instruction required to improve HQs capability- focus is on BST course structure, new comer instruction, pre-deployment training, identified areas of improvement for LL feedback, specific staff focused requirements
  - f. Planning, synchronization, coordination and execution of activities for the readiness, certification and deployability of NRDC-T.

## COMMAND AND CONTROL (No Change)

### TASKs

1. DOSO is tasked to:
  - a. Support DCOS Ops and DCOS Plans for planning, synchronization and coordination of HQs activities.
  - b. Support and work ICCW ACOS G35 for synchronization and coordination functions.

- c. Maintain always HQs calendars up to date.
2. DCOS Ops is tasked to: (No Change)
3. DCOS Plans is task to:
  - a. G35 – Transformation plan- regenerate the process that will provide the opportunity to identify priorities, see the risk, develop mitigation plan, back brief the current status of the LoT to the COS. Coordinate the meeting with the CSEL.
  - b. G35- conduct short- and mid-term planning by focusing on synchronization, coordination and successfully execution of the readiness, certification and deployability preparations.
4. DCOS CSS is tasked to:
  - a. RLS- Coordinate with HSG to determine changes in restrictions (increase or decrease) in the dining facility and social facilities as the HQs increases manning.
5. DCOS CS is tasked to:
  - a. G6- complete the instillation of the printers (JUL 20)
  - b. G6- Issue the new computer and complete the updates of existing computer (JUL 20)
  - c. G6 continue to help find options to help upgrade the conference rooms
  - d. G6 continue to work towards updating the network connection by mid-term 21
6. DCOS CE is tasked to: (No Change)
7. AOCC is tasked to: (No Change)
8. HQ Support Group (HSG) is tasked to:
  - a. Coordinate with RLS to evaluate any required changes to the current restrictions in the dining facility and social facility as the HQs increases manning.
9. SNRs
  - a. SNR Council is rescheduled on May, 27 at 10.00.
  - b. Discuss updated Allied Nations's restrictions; provide COS office through G1 any restrictions that would prevent staff personnel resuming normal work schedules

#### **COORDINATING INSTRUCTIONS**

1. No change to the additional protective, preventative, and restrictions are implemented in the HQs that were implemented on **6 APR 2020**.
2. Transformation plan- Line of Transformation Representative are required to review and update the current status of respective LoTs. Focus is on the following (Suspense is 28 MAY)(See email from G35 sent on 22 MAY):
  - a. Please confirm if the action is now completed.
  - b. Please confirm if the action is ongoing, but has not been impacted by CoViD-19.
  - c. Please review and update the IMPACT and MITIGATION columns (how has the Plan been affected, and what we will do to best fix it).

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3. Taskers that require follow-up on NS servers: (see Annex I - Calling Notices / VTC schedules/ Task Tracker)
  - a. TT 10012- refinement of the training OBJs in TOMM- Suspense (28 MAY)
  - b. TT 1002 Pre-Deployment Training Plan- ACOS review required pre-deployment training; Responsible ACOS be prepared to conduct NRDC-T HQ instruction
  - c. TT 1000 Requirements of NRDC-T for the NCIA Courses FY 21 (suspense is 01 JUN 20);
  - d. TT993 Lessons Learned on COVID-19 response in accordance with Tasker (suspense 5 JUN)
  - e. TT 988 Bidding for NSO Courses in 2021 (suspense is over-due);
  - f. TT 996 Budget Preparation Staff Order.
4. TRAVEL & RESTRICTIONS: Intercity travel restriction in nine provinces, namely Adana, Diyarbakır, Mardin, Trabzon, Ordu, Denizli, Kahramanmaraş, Şanlıurfa anTekirdağ , has been lifted. The intercity travel restriction that is valid for 15 provinces including İstanbul has been extended for 15 days.
  - a. In accordance with decisions taken by the official authorities, all domestic THY flights have been suspended until June 04, 2020 and international THY flights have been suspended until June 10, 2020.
  - b. Carry-on bags will not be allowed in the cabin area but will now be checked with other baggage.
  - c. The usual 8-kilogram (17-pound) carry-on bags for international and domestic flights will be added to passengers' luggage allowance. Handbags will be permitted on flights.
  - d. The governership of İstanbul announced work hours for the Barber shops, hairdressers, beauty salons / centers before the Ramadan Feast.
  - e. IAW the decision taken; they will be able to continue their activities on Wednesday, 20.05.2020 and Thursday, 21.05.2020, until 02.30, on Friday, 22.05.2020, until 23:00 hrs.
  - f. Citizens under 20 years old will be allowed out again on the 22<sup>nd</sup> MAY within walking distance and wearing masks, the statement added.
5. CCM is moved to 28 MAY
6. Initial guidance on planning efforts for future requirements (CSEL is scheduling a meeting to support this effort next week):
  - a. Focus Area 1
    - 1) Now until after STDE 21
    - 2) Focus areas are Readiness, Certification, Deployment
    - 3) G35 has the lead in these efforts with secondary support from G3
    - 4) Focus is on the planning, synchronization and coordination of the efforts over the next year

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- b. Focus Area 2 - STDE21 until transition is complete in 2022 (Transition from LCC to WFC)
  - 1) Focus on building the transformation plan that frames requirements
  - 2) G5 has the lead on this effort
- 7. Reminder as the HQs begins to increase manning and capability Staff needs to get away from individual planning, begin conducting staff planning (working groups, planning groups) This helps to synchronize and meet priorities
- 8. CPOE FRAGO 1 is attached to COVID FRAGO 10. Initial work for CPOE development should begin 27 MAY 20 in accordance with the issues order. Submit all questions to the G2 office.

FOR THE COMMANDER NRDC-T

//SIGNED//

Özkan ULUTAŞ  
BG, TUR A  
Chief of Staff

ANNEXES:

- A. CRAT Terms of Reference (No Change)
- B. Preventative Measures (No Change)
- C. CRAT Presentation Slides (No Change)
- D. Reduced Headquarters Manning (No Change)
- E. Procedures for positive COVID-19 response (No Change)
- F. Listed COVID-19 Precautions (No Change)  
Appendix 1 (Symptoms and Procedures)
- G. Real Life Support (No change)  
Appendix 1 (Sponsorship List)  
Appendix 2 (Hospital Locations)
- H. Turkish Land Forces Guidance (No Change)
- I. Staff Updates  
Exercise updates  
[Calling Notices / VTC schedules/ Task Tracker](#)
- J. Professional Development (No Change)
- K. Document and conference management guidance (No Change)

DISTRIBUTION:

**Action:**

- B List (Division Heads and XOs)
- C List (ACOSs and Admins)
- S List (SNRs)

Appendix 2 Calling Notices / VTC schedules/ Task Tracker to ANNEX I Staff Updates

a. VTCs and Events			
Event	Date	Time	Remarks
Virtual STFO 20 Phase -2	15 MAY – 31 MAY 20	TBC	DCOS CSS (M&T)
VCCM	21 May 20	14.00-15.00	NU-GoToMeeting
SNR Meeting	21 May 20	15:00-16:00	NU-GoToMeeting
GRF (L) Commanders VTC	22 May 20	13:00-14:00	NS-VTC
GRF (L) CSEL VTC	22 May 20	14:00-15:00	NS-VTC
STJUJA 20 Update	22 May 20	14:00-15:00	NU-GoToMeeting – All ACOSs/DCOS
1 <sup>st</sup> LANDCOM G2 Conference	22 May 20	10.30-14.00 (Zulu)	G2
COS National Coordination Meeting with TUR SNRs	22 May 20	11:00-12:00	NU-GoToMeeting
LANDCOM GRF (L) Corps Commanders VTC	22 May 20	13:00-14:00	NS-VTC
LANDCOM GRF (L) Corps CSEL VTC	22 May 20	14:00-15:00	NS-VTC
NRF 21 WG VTC	26 May 20	14.00-15.00	Assessment - Curfew!
SNR Meeting	27 May 20	10:00-11:00	NU-GoToMeeting
STCO 20 Coordination VTC	27 May 20	15:00-16:00	NU-VTC
LAND ENGINEERS Conference	27 May 20	TBC	MIL ENG
EX STJUJA 20 EXSPEC Revision VTC	27 May 20	TBC	G7 – NS VTC
VCCM	28 May 20	14:00-15:00	NU-GoToMeeting
NATO LAND Logistics Conference	28 May 20	07.00-12.00 (Zulu)	DCOS CSS, EAC

INCOMING MESSAGES					
DATE	FROM	SUBJECT	ACTION	INFORMATION	TASKER
20 May 20	C-IED CoE	C-IED COE Save the date letter to CSOC 20.3 (30NOV-04DEC)	ACOS PROTECTION ACOS MILENG	DCOS CS	
20- May- 20	C-IED CoE	C-IED CoE DOMEX Course (28SEP- 09OCT)	ACOS G2 ACOS PROTECTION ACOS MILENG	DCOS CS DCOS OPS	
20- May- 20	<a href="#">NSD-S Hub</a>	Weekly Security Readings – 14 May 20	NSD-S Hub POC	DCOSs ACOSs	
15- May- 20	ARRC	POW Paper – POW in the Multi-National Corps	ACOS G1 ACOS MP COM EAC ACOS	DCOS CSS DCOSs	

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13-May-20	<a href="#">CoE</a> <a href="#">CIED</a>	(Report) Fighting between terrorist groups in the Sahel Region	ACOS G2 ACOS MIL ENG ACOS PROTECTION NSD-S HUB POC	DCOS OPS DCOS CS DCOS C&E	

OUTGOING MESSAGES				
DATE	TO	SUBJECT	ORIGINATOR	REMARKS
20-May-20	LANDCOM	HQ NRDC-T COVID-19 Weekly Update	OPSCEN	
15-May-20	LANDCOM SHAPE	Revised HQ NRDC-T COVID-19 Update	OPSCEN	
15-May-20	Internal	<a href="#">FRAGO 09</a>	DCOS OPS	
13-May-20	LANDCOM SHAPE	HQ NRDC-T COVID-19 Weekly Update	OPSCEN	